

**School of Public and Environmental Affairs  
Indianapolis Campus  
Bachelor of Science in Health Services Management  
Degree Requirements**

**HEALTH SERVICES MANAGEMENT MAJOR**

The Bachelor of Science in Health Services Management degree consists of a minimum of 44 credit hours of general education requirements, 51 credit hours of coursework in the major, and electives to total 120 credit hours.

Collectively these requirements track the AUPHA certification criteria. The curriculum provides students with knowledge and skills in the following competency areas: general management, health services management, health services applications, and health services integration. The capstone is the integrative experience that brings together and builds on the competency areas.

**GENERAL EDUCATION REQUIREMENTS (14 Courses) 44 credit hours**

**1. Communications (4 courses) Minimum 12 credit hours**

Dept	Course	Title	Credit
<b>EACH</b> of the following courses:			
ENG-W	<b>131</b>	Elementary Composition I (C or higher)	3.0
ENG-W	<b>231</b>	Professional Writing Skills <b>OR</b>	3.0
BUS-X	<b>204</b>	Business Communications	3.0
COMM-R	<b>110</b>	Fundamentals of Speech Communication	3.0
COMM-C	<b>223</b>	Business and Professional Communication <b>OR</b>	3.0
COMM-C	<b>180</b>	Introduction to Interpersonal Communication	3.0

**2. Social Sciences, Arts and Humanities (4 courses) Minimum 12 credit hours**

Dept	Course	Title	Credit
<b>EACH</b> of following courses:			
ECON-E	<b>201</b>	Introduction to Microeconomics <b>P: Sophomore Standing</b>	3.0
ECON-E	<b>202</b>	Introduction to Macroeconomics <b>P: ECON-E201 &amp; Sophomore Standing</b>	3.0
<b>ONE</b> approved course from the following Social Science subject areas:			
Anthropology, Geography, Journalism, Linguistics, Philosophy, Political Science, Psychology, Sociology			
<b>ONE</b> approved course from the following Arts and Humanities subject areas:			
Afro-American Studies, Classical Studies, Communications & Theater, Comparative Literature, English, Fine Arts, Folklore, Foreign languages & Literatures, History, Music, Philosophy, Religious Studies, Speech, Theatre & Drama.			

**3. Science (2 courses) - Minimum 8 credit hours**

Dept	Course	Title	Credit
<b>TWO</b> approved courses from the <b>Basic Sciences</b> , such as Biology, Chemistry or Physics.			
Recommended courses:			
BIOL-N	<b>212</b>	Human Biology <b>AND</b>	3.0
BIOL-N	<b>213</b>	Human Biology Lab	1.0
BIOL-N	<b>214</b>	Human Biology <b>P: N212 AND</b>	3.0
BIOL-N	<b>215</b>	Human Biology Lab <b>P or C: N213</b>	1.0

**4. Quantitative Methods (4 courses)- Minimum 12 credit hours**

Dept	Course	Title	Credit
<b>EACH</b> of the following <b>Computer</b> courses:			
SPEA-V	<b>261</b>	Computers in Public Affairs <b>OR</b>	3.0
BUS-K	<b>201</b>	The Computer in Business <b>AND</b>	3.0
SPEA-V	<b>369</b>	Managing Information Technology	3.0
<b>ONE</b> <b>Mathematics</b> course such as <b>M118, M119</b> or higher:			
Recommended:			
MATH-M	<b>118</b>	Finite Mathematics	3.0
<b>ONE</b> <b>Statistics</b> courses:			
SPEA-K	<b>300</b>	Statistical Techniques <b>R: M118 or approved course</b>	3.0

**Health Services Management Major**  
(18 – 19 COURSES) 51-54 CREDIT HOURS

Dept	Course	Title	Credit
<b>1. Introduction to Careers in Health Care (1 course) Minimum 1 credit hour</b>			
Students with 55 or fewer credit hours are required to complete one course – H 126 or H 120 – that introduces students to the field of health care. This requirement may be waived by the instructor or SPEA Faculty Advisor, based on the student's experience in the health care field. This requirement is waived for students who have attained an associate or higher degree in a health-related area.			
SPEA-H	<b>126</b>	Introduction to Careers in Health Care <b>OR</b>	1.0
SPEA-H	<b>120</b>	Contemporary Health Care Issues	3.0
<b>2. General Management (5 Courses) Minimum 15 credit hours</b>			
<b>EACH</b> of the following <b>THREE</b> courses:			
SPEA-V	<b>263</b>	Public Management <b>OR</b>	3.0
SPEA-V	<b>362</b>	Nonprofit Management and Leadership	3.0
SPEA-V	<b>366</b>	Managing Behavior in Public Organizations	3.0
SPEA-H	<b>352</b>	Health Finance and Budgeting <b>P: BUS-A 200 OR BUS-A 201</b>	3.0
<b>ONE</b> course from the following list:			
SPEA-V	<b>348</b>	Management Science <b>P: SPEA-K300, Math-M118</b>	3.0
SPEA-V	<b>379</b>	Performance Measurement and Program Evaluation	3.0
<b>ONE</b> course from the following list:			
SPEA-V	<b>373</b>	Human Resources Management in the Public Sector	3.0
SPEA-V	<b>443</b>	Managing Workforce Diversity	3.0
SPEA-V	<b>435</b>	Negotiation and Alternative Dispute Resolution	3.0
<b>2. Health Services Management (5 courses) Minimum 15 credit hours</b>			
<b>EACH</b> of the following <b>FIVE</b> courses:			
SPEA-H	<b>320</b>	Health Systems Administration	3.0
SPEA-H	<b>322</b>	Principles of Epidemiology	3.0
SPEA-H	<b>353</b>	Advanced Health Finance and Budgeting <b>P: SPEA-H 352</b>	3.0
SPEA-H	<b>401</b>	Strategic Planning for Health Care Organizations	3.0
SPEA-H	<b>474</b>	Health Administration Ethics Seminar <b>P: SPEA-H 320</b>	3.0
<b>3. Health Services Management Applications (5 courses) Minimum 15 credit hours</b>			
<b>FIVE</b> of the following courses:			
SPEA-H	<b>316</b>	Environmental Science and Health	3.0
SPEA-H	<b>354</b>	Health Care Economics	3.0
SPEA-H	<b>411</b>	Chronic and Long-term Care Administration	3.0
SPEA-H	<b>420</b>	Health Policy <b>P: SPEA-H 320</b>	3.0
SPEA-H	<b>432</b>	Health Care Marketing	3.0
SPEA-H	<b>441</b>	Legal Aspects of Health Care Administration	3.0
SPEA-H	<b>455</b>	Topics in Health Care Administration	1.0-3.0
<b>4. Health Services Management Experience (2 courses) Minimum 3 credit hours</b>			
<b>Each</b> of the following <b>TWO</b> courses:			
SPEA-H	<b>365</b>	Health Services Practicum (Junior Standing in the Major)	2.0
SPEA-V	<b>380</b>	Internship in Public & Environmental Affairs <b>OR</b>	1.0
SPEA-H	<b>466</b>	Public Health Field Experience <b>OR</b>	1.0-3.0
SPEA-V	<b>491</b>	Honors Research in Public and Environmental Affairs	1.0-3.0
<b>5. Health Services Management Capstone (1 course) Minimum 3 credit hours</b>			
SPEA-H	<b>472</b>	Applied Health Care Administration <b>P: SPEA-H320 and Senior Standing in the Major</b>	3.0

**Degree Electives-** A minimum of 95 credit hours of required courses are listed for this curriculum (44 credit hours in general education and 51 credit hours in the major). In addition, students must take a sufficient number of elective courses to total a minimum of 120 credit hours.

**Suggest List of Related Elective Courses for Advising Purposes:**

HIST-H364 History of Medicine and Public Health  
 PHIL-P393 Biomedical Ethics  
 SOC-R385 Aids and Society  
 SOC-R321 Women and Health  
 SOC-R381 Social Factors in Health and Illness  
 SOC-R410 Alcohol, Drugs, and Society  
 SOC-R415 Sociology of Disability  
 SOC-R485 Sociology of Mental Illness  
 COMM-C329 Health Communication  
 COMM-C400 Health Provider-Consumer Communication  
 JOUR-J219 Introduction to Public Relations

**Grade Point Average Requirement-** Students must obtain at least a 2.0 cumulative grade point average (GPA), a 2.0 semester GPA, and a minimum GPA of 2.3 in the major courses to graduate from this program.