

April 2004, REQUIREMENTS (New for fall 2007)

School of Public and Environmental Affairs
Indianapolis Campus
Degree Program Checksheet

MASTER OF PUBLIC AFFAIRS

48 credit hours

UNDERGRADUATE PREPARATION:

- ___ Algebra (110 or 111) (4 cr. Hr)
- ___ Micro-Economics (ECON-E 201)(3 cr. Hr.)
- ___ Basic Statistics (SPEA-K 300, ECON-E E270) (3 cr. Hr.)

Prior to enrollment in a particular core course, the student should have satisfied the particular undergraduate preparation required for the course. Each application to the program will be evaluated with the undergraduate preparation requirement in mind and successful applicants will be notified in writing as to their status vis-à-vis this requirement. If deficiencies are detected, the program director will outline a set of alternative means by which the student may gain the required background.

The MPA is a course of study that requires the completion of (1) the MPA core, (2) the concentration requirement, (3) the experiential requirement, and (4) sufficient electives and/or mid-career option credit to total **48 credit hours**.

EXPERIENTIAL COMPONENT: In order to be awarded the M.P.A. degree, students must obtain professionally relevant experience through an internship in **SPEA-V 585**. This requirement is automatically satisfied if a student is granted **Mid-Career Option** credit.

PROGRAM DEVIATIONS: Course substitutions, course waivers, distribution of Mid-Career Option Credit, etc., which have been approved by your academic advisor, should be submitted to the **SPEA RECORDER** in BS 3027. **FORMS FOR THIS USE ARE AVAILABLE IN THE STUDENT SERVICES OFFICE AND SHOULD BE COMPLETED AND SIGNED BY YOUR ACADEMIC ADVISOR AT THE TIME THE DEVIATION IS APPROVED.**

MPA CORE: (21 Credit Hours) (Effective Fall 2005)

	Dept	Course	Title	Credit
Required of all students:				
	SPEA-V	506	Statistical Analysis for Effective Decision Making R: undergrad stats.	3.0
	SPEA-V	517	Public Management Economics R: undergrad micro economics	3.0
	SPEA-V	540	Law and Public Affairs	3.0
	SPEA-V	598	Governing and Leading in a Global Society	3.0
	SPEA-V	600	Capstone in Public and Environmental Affairs	3.0
ONE of the following				
	SPEA-V	502	Public Management	3.0
	SPEA-V	525	Management in the Nonprofit Sector	3.0
ONE of the following				
	SPEA-V	560	Public Finance and Budgeting	3.0
	SPEA-V	526	Financial Management for Nonprofit Organizations	3.0

****NOTE: V600 cannot be taken until all MPA core courses are completed. V600 is only offered as an in-person class and cannot be substituted or transferred in from another university. Plan your schedule accordingly!**

CRIMINAL JUSTICE CONCENTRATION: (18 CREDIT HOURS)

A minimum of nine credit hours of SPEA graduate courses with a "J" prefix is required. (Eff. Jan. 2000)

	Dept	Course	Title	Credit
Each of the following:				
	SPEA-J	501	Evolution of Criminological Thought and Policy	3.0
	SPEA-J	502	Research Methods in Criminal Justice & Public Affairs	3.0
	SPEA-V	509	Administrative Ethics in the Public Sector	3.0
ONE of the following:				
	SPEA-J	682	Criminal Justice Planning & Management	3.0
	SPEA-J	666	Criminal Justice Policy and Evaluation	3.0

Two courses from one of the following groups:

	Dept	Course	Title	Credit
Group A:				
	SPEA-J	550	Topics in Criminal Justice	3.0
	SPEA-J	582	Criminal Justice Systems Formerly V582	3.0
	SPEA-J	587	Criminal Violation: Problems & Characteristics Formerly V587	3.0
	SPEA-J	588	Law and Control in Society Formerly V588	3.0
	SPEA-V	550	Topics in Public Affairs Criminal Justice Topics only	3.0
	SPEA-V	580	Readings in Public Affairs Criminal Justice Topics only	3.0
	SPEA-V	585	Practicum in Public Affairs Criminal Justice Topics only	3.0
	SPEA-V	685	Research Seminar in Public Affairs Criminal Justice Topics only	3.0
Group B:				
	SPEA-J	550	Topics in Criminal Justice	3.0
Management, Organization and Policy				
	SPEA-V	504	Public Organizations	3.0
	SPEA-V	512	Public Policy Process	3.0
	SPEA-V	539	Management Science for Public Affairs	3.0
	SPEA-V	547	Negotiation and Dispute Resolution for Public Affairs	3.0
	SPEA-V	561	Public Human Resource Management	3.0
	SPEA-V	562	Public Program Evaluation	3.0
	SPEA-V	564	Urban Management	3.0
	SPEA-V	566	Executive Leadership	3.0
	SPEA-V	569	Managing Interpersonal Relations	3.0
	SPEA-V	570	Public Sector Labor Relations	3.0
Nonprofit Management				
	SPEA-V	522	Human Resource Management in Nonprofits	3.0
	SPEA-V	525	Management in Nonprofit Sector	3.0
Finance				
	SPEA-V	541	Benefit-Cost Analysis of Public and Environmental Policies	3.0
	SPEA-V	542	Governmental Financial Accounting and Reporting	3.0
Information Systems				
	SPEA-V	516	Public Management Information Systems	3.0
	SPEA-V	518	Intergovernmental Systems Management	3.0
	SPEA-V	519	Database Management Systems	3.0
	SPEA-V	550	Topics in Public Affairs -Non-Criminal Justice Topics	3.0
Other courses approved by faculty advisor				

PLUS A SUFFICIENT NUMBER OF ADDITIONAL COURSES TO MEET THE MINIMUM DEGREE REQUIREMENT OF 48 CREDIT HOURS WITH A 3.0 CUMULATIVE GRADE AVERAGE.

ENVIRONMENTAL MANAGEMENT CONCENTRATION (21 CREDIT HOURS)

Students entering this concentration should have a working knowledge of chemistry prior to admission that is equivalent to one semester of general inorganic chemistry and one semester of general organic chemistry.

	Dept	Course	Title	Credit
Required of all students:				
	SPEA-H	519	Environmental Health	3.0
	SPEA-E	510	Environmental Regulation and Compliance	3.0
	SPEA-E	520	Environmental Toxicology	3.0
	SPEA-E	533	Environmental Management Systems: ISO based	3.0
	SPEA-E	560	Environmental Risk Assessment	3.0
Two of the following:				
	SPEA-E	431	Water Supply and Wastewater Treatment	3.0
	SPEA-E	515	Fundamentals of Air Pollution	3.0
	SPEA-E	562	Solid and Hazardous Waste Management	3.0
	SPEA-E	549	Environmental Planning	3.0
	SPEA-H	533	Industrial Hygiene	3.0
	SPEA-P	515	Physical Systems Development and Infrastructure	3.0
	SPEA-P	525	Geographic Information Systems for Planning	2.0
	SPEA-V	645	Environmental Law	3.0

Other specialized courses may be used with approval of faculty advisor

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NONPROFIT MANAGEMENT CONCENTRATION (18 CREDIT HOURS)

Dept	Course	Title	Credit
A student must include the following MPA Core courses to fulfill requirements for the Nonprofit Management Concentration			
SPEA-V	525	Management in the Nonprofit Sector	3.0
SPEA-V	526	Financial Management for Nonprofit Organizations	3.0
Required of all students:			
SPEA-V	521	The Nonprofit and Voluntary Sector	3.0
SPEA-V	522	Human Resource Management in Nonprofit Organizations	3.0
Group A:			
Nonprofit Theoretical Course:			
ONE of the following:			
SPEA-V	523	Civil Society and Public Policy	3.0
SPEA-V	524	Civil Society in Comparative Perspective	3.0
ECON-E	514	The Nonprofit Economy and Public Policy	3.0
HIST-H	509	History of Philanthropy of the West	3.0
HIST-H	516	History of American Philanthropy	3.0
PHIL-P	542	Ethics and Values of Philanthropy	3.0
- Other courses approved by the faculty advisor			
Group B:			
Nonprofit Application Courses:			
THREE of the following:			
SPEA-V	557	Proposal Writing and Grant Administration	3.0
SPEA-V	558	Fund Development for Nonprofit Organizations	3.0
SPEA-V	550	Topics in Public Affairs: Leadership and Board Development	3.0
SPEA-V	559	Principles and Practices of Social Entrepreneurship	3.0
SPEA-V	602	Strategic Management for Public and Nonprofit Organizations	3.0
SPEA-V	544	Marketing for Non Profit Organizations	3.0
PHST-P	535	Law of Nonprofit Organizations	3.0
-Other courses approved by the faculty advisor			
Recommended electives			
SPEA-V	504	Public Organizations	3.0
SPEA-V	509	Administrative Ethics in the Public Sector	3.0
SPEA-V	516	Public Management Information Systems	3.0
SPEA-V	539	Management Science for Public Affairs	3.0
SPEA-V	541	Benefit-Cost Analysis of Public and Environmental Policies	3.0
SPEA-V	547	Negotiation and Dispute Resolution for Public Affairs	3.0
SPEA-V	562	Public Program Evaluation	3.0
SPEA-V	566	Executive Leadership	3.0

Revised March 2007

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POLICY ANALYSIS CONCENTRATION (18 CREDIT HOURS)

Dept	Course	Title	Credit
Required Policy Process Course: (3 credit hours)			
SPEA-V	512	Public Policy Process	3.0
Required Policy Skills Courses: (9 credit hours)			
THREE of the following:			
SPEA-V	507	Data Analysis and Modeling for Public Affairs	3.0
SPEA-V	539	Management Science for Public Affairs	3.0
SPEA-V	541	Benefit-Cost Analysis of Public and Environmental Policies	3.0
SPEA-V	550	Public Program Management and Contracting	
SPEA-V	562	Public Program Evaluation OR	3.0
SPEA-J	502	Research Methods in Criminal Justice & Public Affairs	3.0
Required Policy Field Courses: (6 credit hours)			
Select two courses with the permission of a faculty advisor. Courses include, but are not limited to, the following:			
SPHA-H	501	U.S. Health Care: Systems, Policies, and Ethical Challenges	3.0
SPHA-H	515	Seminar in Health Policy Process Special Topics	3.0
SPHA-H	640	Topics in Health Services Administration: (policy topics approved by an advisor)	3.0
SPEA-J	501	Evolution of Criminological Thought and Policy	3.0
SPEA-J	550	Topics in Criminal Justice (policy topics approved by an advisor)	3.0
SPEA-J	582	Criminal Justice Systems	3.0
SPEA-J	587	Criminal Violation: Problems & Characteristics	3.0
SPEA-J	588	Law and Control in Society	3.0
SPEA-J	666	Criminal Justice Policy and Evaluation	3.0
SPEA-V	520	Environmental Policy Analysis	3.0
SPEA-V	523	Civil Society and Public Policy	3.0
SPEA-V	550	Topics in Public Affairs (public policy topics approved by advisor)	3.0
SPEA-V	580	Readings in Public Affairs	3.0
SPEA-V	590	Research in Public Affairs	3.0

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PUBLIC MANAGEMENT CONCENTRATION (18 CREDIT HOURS)

	Dept	Course	Title	Credit
A student must include the following MPA Core courses to fulfill requirements for the Public Management Concentration				
	SPEA-V	502	Public Management	3.0
	SPEA-V	560	Public Finance and Budgeting	3.0
Group A:				
Managing People: Select TWO of the following				
	SPEA-V	504	Public Organizations	3.0
	SPEA-V	561	Public Human Resource Management	3.0
	SPEA-V	566	Executive Leadership	3.0
	SPEA-V	569	Managing Interpersonal Relations	3.0
	SPEA-V	652	Managing Workforce Diversity	3.0
Group B:				
Managing Processes and Programs: Select TWO of the following				
	SPEA-V	509	Administrative Ethics in the Public Sector	3.0
	SPEA-V	539	Management Science for Public Affairs	3.0
	SPEA-V	547	Negotiation and Dispute Resolution for Public Affairs	3.0
	SPEA-V	602	Strategic Management of Public and Nonprofit Organizations	3.0
	SPEA-V	639	Managing Government Operations	3.0
	SPEA-V	654	Public Program Management and Contracting	3.0
Group C:				
Managing Information and Evaluating Effectiveness: Select TWO of the following				
	SPEA-V	516	Public Management Information Systems	3.0
	SPEA-V	526	Financial Management for Nonprofit Organizations	3.0
	SPEA-V	541	Benefit-Cost Analysis for Public and Environmental Policies	3.0
	SPEA-V	542	Governmental Financial Accounting and Reporting	3.0
	SPEA-V	562	Public Program Evaluation	3.0

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