

February 1986

**School of Public and Environmental Affairs  
Indianapolis Campus  
Certificate Program Checksheet**

**AREA CERTIFICATE IN PUBLIC AFFAIRS**

The School of Public and Environmental Affairs offers the Certificate in Public Affairs to provide an organized approach to the study of public policy, governmental organization and public management for undergraduates in addition to the major area of their undergraduate program.

**ELIGIBILITY AND APPLICATION PROCEDURE**

1. Students enrolled in baccalaureate programs from nearly any department or school of Indiana University and other accredited colleges or universities who are in good academic standing are eligible.
2. SPEA students cannot get an area certificate in the same area as their concentration.
3. Students must declare their intent to earn this certificate prior to completing fifteen (15) semester hours creditable toward the certificate. Applications for admission may be obtained through the SPEA Student Services office, BS 3027.
4. Upon certification that the student has been awarded a baccalaureate degree and completion of all certificate requirements, the student will be awarded the certificate.

**GENERAL REQUIREMENTS**

1. A minimum of 27 credit hours of which at least 15, but not more than 21 credit hours, must have been in SPEA courses.
2. A minimum cumulative grade point average of 2.0.
3. A maximum of six (6) hours of appropriate credit from another institution may be applied toward this Certificate.
4. Credit work for this certificate may be taken at any campus of the Indiana University system.

## CERTIFICATE CHECKLIST

Minimum of **NINE** courses selected from the following:

Dept	Course	Title	Credit	
<b>BOTH</b> of the following courses:				
	SPEA-V	<b>170</b>	Introduction to Public Affairs	3.0
	SPEA-V	<b>264</b>	Urban Structure and Policy	3.0
<b>ONE</b> of the following courses:				
	SPEA-E	<b>162</b>	Environment and People	3.0
	SPEA-H	<b>316</b>	Environmental Science and Health	3.0
<b>ONE</b> course from <b>TWO</b> of the following groups:				
<b>ORGANIZATIONAL BEHAVIOR</b>				
	BUS-Z	<b>302</b>	Managing and Behavior in Organizations	3.0
	SPEA-V	<b>270</b>	Survey of Administrative Techniques	3.0
<b>PUBLIC ADMINISTRATION</b>				
	SPEA-V	<b>366</b>	Managing Behavior in Public Organizations	3.0
<b>LAW</b>				
	BUS-L	<b>201</b>	Legal Environment of Business	3.0
	POLS-Y	<b>304</b>	American Constitutional Law I	3.0
	POLS-Y	<b>305</b>	American Constitutional Law II	3.0
	SPEA-J	<b>301</b>	Criminal Law	3.0
	SPEA-V	<b>376</b>	Law and Public Policy	3.0
<b>FOUR</b> of the following courses:				
	SPEA-J	<b>101</b>	The American Criminal Justice System	3.0
	SPEA-J	<b>302</b>	Procedural Criminal Law	3.0
	SPEA-J	<b>322</b>	Introduction to Criminalistics <b>P: J301</b>	3.0
	SPEA-J	<b>401</b>	Criminal Law and Procedure	3.0
	SPEA-J	<b>439</b>	Crime and Public Policy	3.0
	GEOG-G	<b>412</b>	Urban Transportation Analysis	3.0
	GEOG-G	<b>414</b>	Regional Transport Systems	3.0
	POLS-Y	<b>200</b>	Contemporary Political Problems: Citizen & The Courts	3.0
	POLS-Y	<b>302</b>	Public Bureaucracy in Modern Society	3.0
	POLS-Y	<b>306</b>	State Politics in the U.S.	3.0
	POLS-Y	<b>394</b>	Public Policy Analysis	3.0
	SPEA-V	<b>260</b>	Topics in Public Affairs – <b>Approved Topic</b>	3.0
	SPEA-V	<b>346</b>	Intro to Government Accounting and Financial Reporting <b>P: A201</b>	3.0
	SPEA-V	<b>348</b>	Management Science <b>P: K300, M118, M125</b>	3.0
	SPEA-V	<b>365</b>	Urban Development and Planning <b>P: V264, K300</b>	3.0
	SPEA-V	<b>372</b>	Government Finance and Budgets <b>P: E360</b>	3.0
	SPEA-V	<b>373</b>	Human Resource Management in the Public Sector	3.0
	SPEA-V	<b>378</b>	Policy Process in the United States	3.0
	SPEA-V	<b>432</b>	Labor Relations in the Public Sector	3.0
	SPEA-V	<b>442</b>	Topics in Budgeting or Cost/Benefit <b>P:V372/Permission of Instructor</b>	3.0
	SPEA-V	<b>444</b>	Public Administrative Organization	3.0
	SPEA-V	<b>449</b>	Policy Senior Seminar <b>P: V348</b>	3.0
	SPEA-V	<b>450</b>	Contemporary Issues in Public Affairs – <b>Approved Topic</b>	1-3
	SOC-R	<b>329</b>	Urban Sociology	3.0
	SOC-R	<b>345</b>	Crime and Society	3.0
	SOC-R	<b>346</b>	Control of Crime	3.0
	SOC-R	<b>480</b>	Sociology and Social Policy	3.0

Revised February 24, 2004